



APPLICATION FOR PRACTISING CERTIFICATE

(WITH REGISTERED AS ARCHITECT / PROFESSIONAL ENGINEER / QUANTITY SURVEYOR)

SUBMISSION CHECKLIST

Documents to be submitted/uploaded to BAPEQS System Online :

(Link – <https://online.mod.gov.bn/bapeqs/>)

Note: Please follow the required conditions before you submit the application and make sure all the documents to be fulfilled before make a submission.

NEW APPLICANT:

Bil.	Description
1	Annex A (verified by Registered Person), if any additional information only
2	Valid BAPEQS Certificate of Registration
3	Copy of Valid Payment Receipts/Card of Professional Membership
4	Duplicate of Valid Professional Indemnity Insurance (Certified by Insurance Agencies)
5A	<i>*Certified True Copy:</i> Certificate of Registration Business Names Act (Section 16 & 17) [Sole Proprietorship / Partnership] / OR
5B	<i>*Certified True Copy:</i> Certificate of Incorporation of Private Company (Form X) [Body Corporate]
6	Declaration Form Practising Certificate Link Form: http://www.bapeqs.gov.bn/SitePages/Registration.aspx
<i>*Note: All supporting documents must be certified by the Registrar Subordinate Court (Commissioner of Oaths).</i>	

RENEWAL:

Bil.	Description
1	Annex A (verified by Registered Person), if any additional information only.
2	Valid BAPEQS Certificate of Registration
3	Copy of Valid Payment Receipts/Card of Professional Membership
4	Duplicate of Valid Professional Indemnity Insurance (Certified by Insurance Agencies)
5	Declaration Form Practising Certificate (http://www.bapeqs.gov.bn/SitePages/Registration.aspx)
6	Continuous Professional Education (CPE) - 25 pts (with evidence, example: copy attendance/certificate/etc) Link CPE Form / Matrix : http://www.bapeqs.gov.bn/SitePages/Continuous%20Professional%20Education.aspx

BMD/BAPEQS/zhm/As of: 30.07.2024